

How to create an account in Mindbody

Step-by-step directions to setting up your family account in MindBody

1

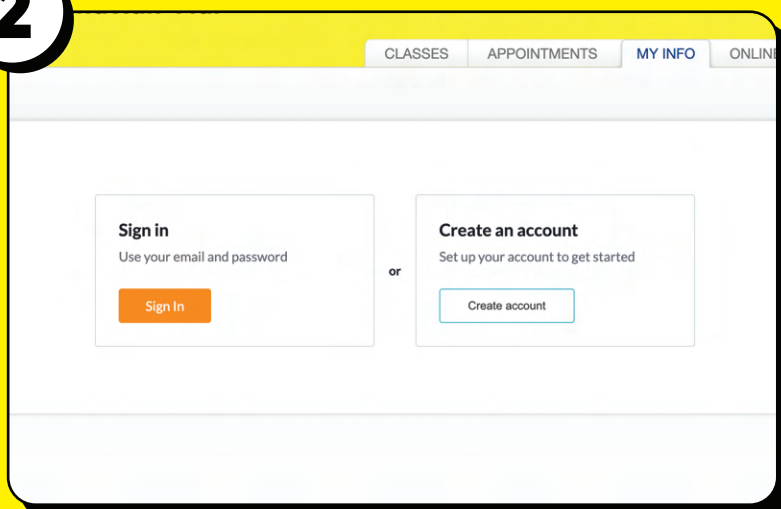
Log into Your Profile

Select your preferred Court 16 location



Go to the **Court 16 Login page** and select the location where you want to enroll your child.

2



Click on the "Create an Account" button

3

Create your family account

Continue with Email

or

Continue with Facebook

Continue with Google

Continue with Apple

Select "Continue with Email."

4

Create your family account

Adding family to your Mindbody account allows you to easily book and pay for your children

MINDBODY ACCOUNT OWNER ⓘ

First name
John

Last name
Doe


Email
johndoe@gmail.com

Password
•••••••• Show

Enter **your** first name, last name, email, and password.

The parent/guardian must have their own profile.


5



Add a Family Member

Only add someone if you plan to book and pay for them. They won't have an account of their own.

MINDBODY ACCOUNT OWNER Not you?

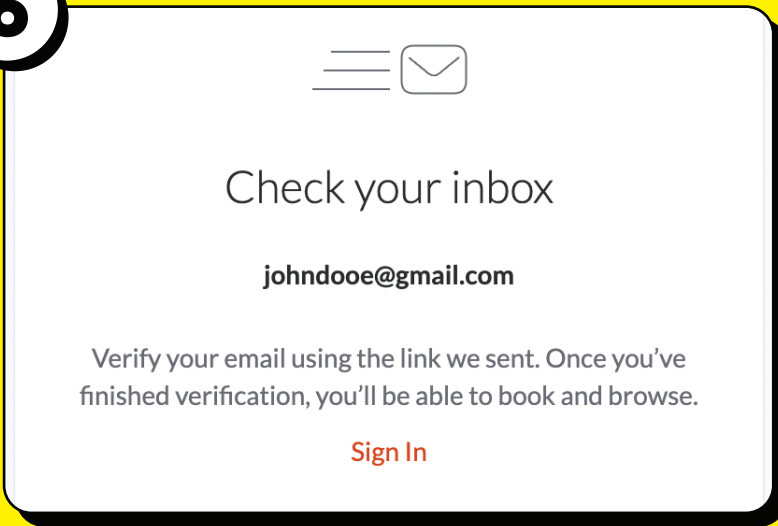
 **John Doe (you)**
johndoe@gmail.com

First name

Last name

Click "Add a Family Member" and enter your child(ren)'s information to create the linked profiles for your child(ren).

6



Verify your email address.

7

A screenshot of a "Create your profile" form. The form is divided into two sections: "Personal info" and "Emergency contact". Under "Personal info", there are fields for "Date of birth" (with a placeholder "MM/DD/YYYY"), "Mobile phone", "Address" (with a placeholder "Street, number, P.O. box"), "City", "State" (a dropdown menu with "Select" as the current value), "Postal code", and "Country" (a dropdown menu with "United States" as the current value). Under "Emergency contact", there are fields for "Name", "Phone", "Relationship", and "Email (optional)".

Sign in to your account and add information to your profile.

Keep "Email" checked in all three fields to receive class information and updates.

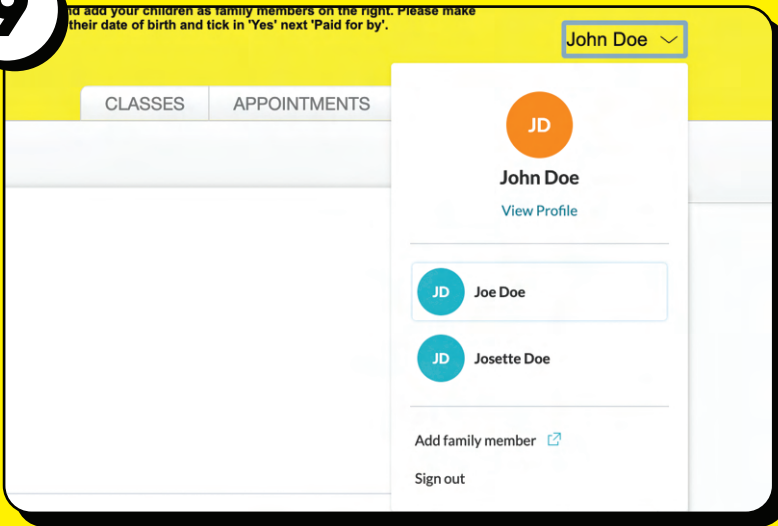
8

A screenshot of a "Billing information" form. The form is titled "Billing information" with a dropdown arrow. It contains several input fields: "Name on card", "Billing address" (with a placeholder "Street, number, P.O. box"), "City", "State" (a dropdown menu with "Select" as the current value), "CC number", and "CC expiration" (with a placeholder "MM/YY").

Under "Billing Information" enter your credit card information and click "Save" in order to make a purchase such as membership or sessions.

9

add your children as family members on the right. Please make their date of birth and tick in 'Yes' next 'Paid for by'.



Click on your name in the top right corner to switch to your profile.

10

A screenshot of a 'Create your profile' form. The form is divided into two main sections: 'Personal info' and 'Emergency contact'. Under 'Personal info', there are input fields for 'Date of birth' (with a placeholder 'MM/DD/YYYY'), 'Mobile phone', and 'Address' (with a placeholder 'Street, number, P.O. box'). Below the address field, there are dropdown menus for 'City', 'State' (with a 'Select' option), 'Postal code', and 'Country' (with 'United States' selected). The 'Emergency contact' section has input fields for 'Name', 'Phone', 'Relationship', and 'Email (optional)'. The form is styled with a light blue and white color scheme.

Add information to your children's profile.

11

A screenshot of an 'Edit Relationship' dialog box. The dialog box is titled 'Edit Relationship' and has a close button (X) in the top right corner. It shows a profile for 'Joe Doe' with a circular avatar. Below the profile, there is a dropdown menu for 'Relationship' with 'Child of: John Doe' selected. Underneath, there is a section for 'Pay for Joe?' with two radio buttons: 'Yes' (which is selected) and 'No'. At the bottom of the dialog box, there are two buttons: 'Cancel' and 'Save'. The background of the dialog box is semi-transparent, showing a blurred view of the user's profile page.

To purchase your kids' membership, update the relationship status on your profile, select the 'Pay For' option, and navigate to the Contract section in the Online Store..