

How to create an account in Mindbody

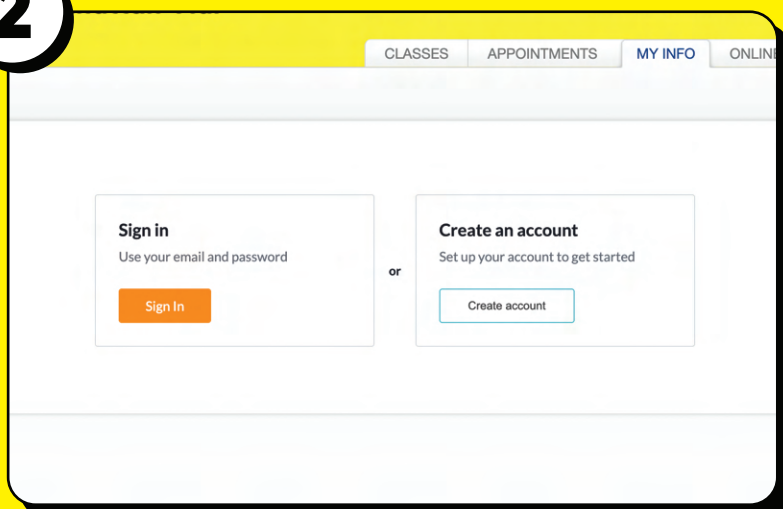
Step-by-step directions to setting up your family account in MindBody. Please be sure to finish each of these steps; leaving anything incomplete will prevent your account from properly activating.

1



Go to the Court 16 Login page and select the location where you want to enroll your child.

2



Click on the "Create an Account" button

3

Create your family account

Continue with Email

or

Continue with Facebook

Continue with Google

Continue with Apple

Select "Continue with Email."

4

Create your family account

Adding family to your Mindbody account allows you to easily book and pay for your children

MINDBODY ACCOUNT OWNER ⓘ

First name
John

Last name
Doe

Email
johndoe@gmail.com


Password
•••••••• Show

Enter **your** first name, last name, email, and password.

The parent/guardian must have their own profile.

If you have previously visited a studio that is partnered with Mindbody, you will receive a message saying *A Mindbody account with this email already exists*. In this case, please sign in using your credentials and add your children by selecting the option **Add family members**. If you have forgotten your password, you can reset it by clicking on the **Forgot your password?** Please ensure that you fill in all information in both your profile and your child's profile before scheduling your trial.


5



Add a Family Member

Only add someone if you plan to book and pay for them. They won't have an account of their own.

MINDBODY ACCOUNT OWNER Not you?

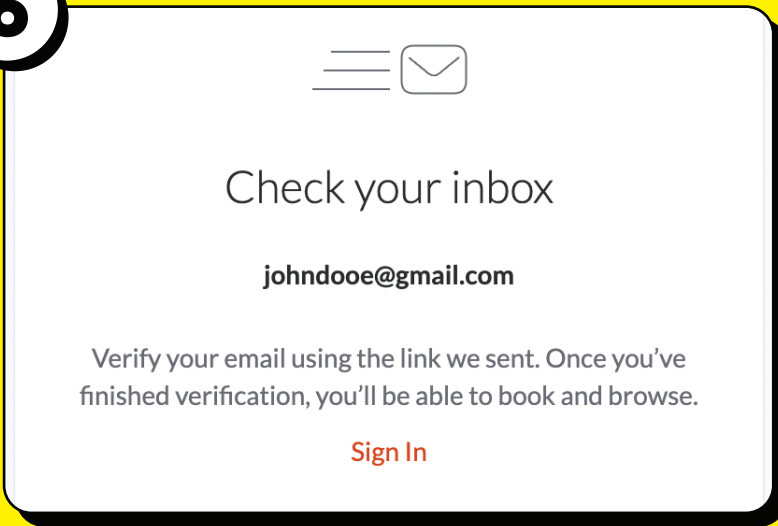
 **John Doe (you)**
johndoe@gmail.com

First name

Last name

Click "Add a Family Member" and enter your child(ren)'s information to create the linked profiles for your child(ren).

6



Verify your email address.

7

A screenshot of a "Create your profile" form. The form is divided into two sections: "Personal info" and "Emergency contact". Under "Personal info", there are fields for "Date of birth" (with a placeholder "MM/DD/YYYY"), "Mobile phone", "Address" (with a placeholder "Street, number, P.O. box"), "City", "State" (a dropdown menu with "Select" as the current value), "Postal code", and "Country" (a dropdown menu with "United States" as the current value). Under "Emergency contact", there are fields for "Name", "Phone", "Relationship", and "Email (optional)".

Sign in to your account and add information to your profile.

Keep "Email" checked in all three fields to receive class information and updates.

8

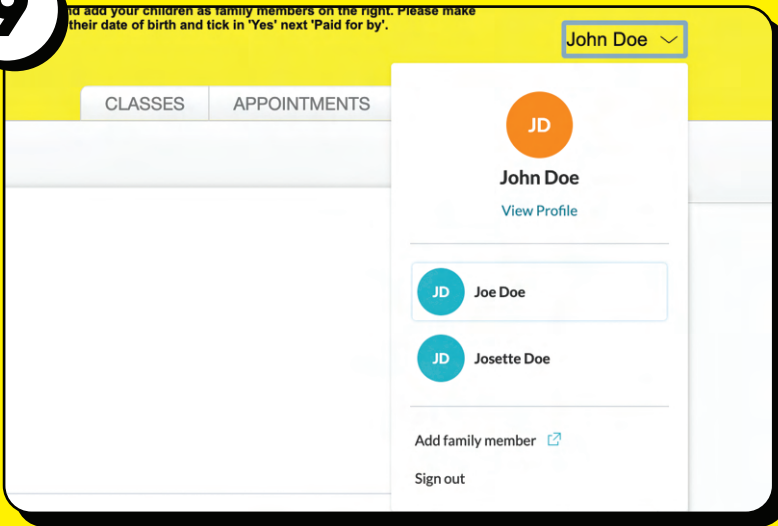
A screenshot of a "Billing information" form. The form is titled "Billing information" with a dropdown arrow. It contains several input fields: "Name on card", "Billing address" (with a placeholder "Street, number, P.O. box"), "City", "State" (a dropdown menu with "Select" as the current value), "CC number", and "CC expiration" (with a placeholder "MM/YY").

Under "Billing Information" enter your credit card information and click "Save" in order to make a purchase such as membership or sessions.

Note that you do not need to add billing information in order to book your free trial.

9

And add your children as family members on the right. Please make their date of birth and tick in 'Yes' next 'Paid for by'.



Click on your name in the top right corner to switch to your profile.

10

A screenshot of a 'Create your profile' form. The form is titled 'Create your profile' and has two main sections: 'Personal info' and 'Emergency contact'.
Personal info
- Date of birth: MM/DD/YYYY
- Mobile phone: [text input]
- Address: Street, number, P.O. box
- City: [text input] State: Select [dropdown] Postal code: [text input] Country: United States [dropdown]
Emergency contact
- Name: [text input] Phone: [text input]
- Relationship: [text input] Email (optional): [text input]

Add information to your children's profile.